



2035 Ketchikan Gateway Borough Comprehensive Plan Update

Working Group Agenda – August 6, 2025; 10:00 – 11:30 AM

DRAFT STATEMENT ABOUT OPEN MEETINGS ACT

The State of Alaska's Open Meetings Act (AS 44.62.310-.312) requires that all meetings of a public entity's governing body be open to the public and that the body provide reasonable notice of its meetings. The Working Group is not a governing body; however, it becomes one IF more than three commissioners or more than three assembly members attend a working group meeting. Please contact Talya Stek prior to attending the meeting if you foresee a conflict with the Open Meetings Act.

How to Join

In Person: Planning Department Conference Room

Virtual:

Join via Zoom:

<https://agnewbeck.zoom.us/j/84564546511?pwd=70RW3HYsj7UQ90npvtogK066S15abY.1>

Join by phone:

Meeting number: 833 548 0282 US Toll-free | Meeting ID: 861 8937 8897 | Passcode: 945922

Meeting Objectives

- Review and discuss Public Review Draft, outreach efforts, and next steps.

Agenda Topics & Guiding Questions

10-15 Minutes	<u>Public Review Draft:</u> Overview of draft release • Public Review Draft on website and how to comment, including comment map. • Overview of outreach, key dates, and deadlines. • Overview of the structure of draft. • Overview of comments received to date on draft and comment map.
70 Minutes	<u>Discussion</u> Introduction Chapter: • Does the Introduction Chapter (pages 5-12) set a clear context for the plan and how to use it? Land Use and Environment: Overview of the Future Land Use Map and categories and how the map is integrated into policy and code. • What is your level of support for how strategies are prioritized in the Land Use and Environment chapter? • Looking at the Future Land Use Map and related categories, what areas should be designated as Waterfront?

	Housing, Economic Development, and other chapters discussion: • Do the themes and goals in each chapter clearly address the main challenges and opportunities facing Ketchikan? If not, what is missing? • Are there any goals or strategies missing that you think are important to include? If yes, in what chapter and what goals or strategies would you add? • Are the priority strategies realistic and feasible given local capacity and resources? • Are the roles and responsibilities (e.g., Borough-led vs. partner-led actions) clear? If not, what would make the roles and responsibilities clearer?
10 Minutes	Wrap Up: Reminder to continue submitting comments and assisting with outreach, key dates and deadlines, next steps in adoption process, role of Working Group during rest of the process.

Invited Participants

Name	Organization & Title
Alma Parker	Filipino Community Representative
Diane Gubatayao	Ketchikan Gateway Borough, Planning Commission
Ginger McCormick	City of Saxman, Clerk
Jaimie Palmer	Ketchikan Gateway Borough, Assembly
Lacey Simpson	City of Ketchikan, Assistant Manager
Kathy Bolling	Ketchikan Gateway Borough, Assembly
Michael Martin	Ketchikan Gateway Borough, Planning Commission Chair
Richard Harney	Ketchikan Indian Community, Tribal Planner
Rob Arnold	Ketchikan Gateway Borough, Planning Commission
Sharli Arntzen	Ketchikan Gateway Borough, Assembly
Frank Maloney	Ketchikan Gateway Borough, Planning Director
Talya Stek	Ketchikan Gateway Borough, Associate Planner
Meg Friedenauer	Agnew::Beck Consulting, Project Manager
Holly Smith	Agnew::Beck Consulting, Associate